

# Scoping Exercise to Support Sustainable Urban Sanitation in TamilNadu PRIMARYSTUDYREPORT

Volume-II

March 2016

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#### Annexure 1: Instruments for Primary Study

#### Questionnaire Form for Households

Vanakkam, I am\_\_\_\_\_\_, from the Indian Institute for Human Settlements in Bangalore. We are conducting a study on sanitation in Tamil Nadu. We have chosen two localities for the study and are interviewing households and establishments in these areas. Participation in this survey as respondent will not result in terms of any benefit of being part of any government programmes or schemes. The survey is only for academic purposes. Your response and views to the survey is of utmost importance and would help in our study.

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The information collected through this survey will remain confidential, and only be made public after obtaining your approval. The survey is generic and would be collected across from various households in your town/city and does not include information of your household in particular. Your cooperation and support in answering the questions would be valuable to our institution.

Would you like to participate in this survey? Or would like to know any more information either regarding the institution or the survey in particular?

Respondent does not agree to be interviewed	(end	the
conversation)		

Sectio	Section I: Basic Information				
1.1	Name of the respondent?				
1.2	Household Size	M > 12 yrs F Children < 12 yrs			
1.3	Who are the earning members and what are their occupations?				
	Earning members	Occupation			
1.4					

Section	Section II: Housing				
2.1.	Do you own this house or is it rented?	Own Rented/leased			
		Other			
2.2.	How old is the building (in years)?				
		DKCS			
2.3.	Remarks				

Secti	Section III: Water Supply						
	What are your major sources of water? (Mark all that are applicable)						
		Drinking and cooking		Washing, I	Bathing, etc.		
		Summer	Other seasons	Summer	Other seasons		
	Piped water supply						
	Piped into dwelling						
	Piped into yard/plot						
	Public taps/stand pipes Tubewell or Borewell						
0.1	Dug well						
3.1.	Protected						
	Unprotected						
	Water from Spring						
	Protected						
	Unprotected						
	Rainwater						
	Tanker/truck						
	Cart with small tank						
3.2.	Surface water (river/dam/lake/pond/canal/ irrigation channel)						
3.3.	What is the distance to your primary source of water?	Within th	<u>e house</u> e compound				

		Outside the compound but within 200 m	
		Between 200 and 500 m	
		Between 500 m and 1 km	
		Others (with remarks)	
		Piped water supply	Remarks
		Private water tankers	
	What is the broad estimate of	Informal water suppliers	
3.4.	monthly expenditure on water and related expenses?	Treated wastewater	
		Bottled water/cans	
		Others (Specify)	
		Total	

Sec	Section IV: Individual Household Latrine				
		Inside the house			
4.1	Where is your latrine/s located?	Inside the premises			
	latine/5 located.	Outside the premises			
		Improved Pit latrine			
		Unimproved pit latrine			
What is the type of 4.2 the latrine/s?		Flush/Pour flush latrine connected to sewer system			
		Pour flush latrine connected to septic tank			
	Other flush/pour flush latrine				
		DKCS			
		Others (specify)			
4.3	When was the latrine constructed?				
		Contractor			
	Who was given the	Mason			
4.4	job of constructing the latrine?	Self-made			
		Others specify)			

		Contractor		
		Mason	_	
		Self-made		
	Who decided on the design, size and	Husband/Wife		
4.5	shape of the latrine?	Decided together		
	laumer	Influenced by neighbour		
		Influenced by relative		
		Others specify)		
	What was the time			
4.7	taken for			
1.7	constructing Septic tank?			
	What was the total			
4.8	expenditure in			
4.0	constructing the latrine?			
		Stays inside the system		
		On to the street outside		
	Where does the	On to the drain outside		
4.9	waste water from the latrine go?	On to open areas outside		
		Others		
		Others (specify)		
L		I		

#### If the HH has a Pit Latrine, go to the following question. If the HH has a Septic Tank, go to question 4.22

•		1	
4.17	What are the dimensions of the pit latrine?		
4.18	Is it single pit or a double pit?	Single	
		Double	
4.19	Have you ever cleaned the pit?	Yes	
		No	
		Not required as of now	
4.20	When was the pit last cleaned?		
4.21	How was the pit cleaned?	Manually	

		Mechanical (Vacuum truck)	
		Others	_
4.22	Who owned the vacuum	Corporation	
	truck?	Private Operator	
		Others	
4.23	What was the expenditure for getting the tank cleaned?		
4.24	Where is the sludge	Treatment plant	
	disposed of?	Open field for drying	
		Open areas	
		Drains	
		DKCS	
4.25	How long does the pit take		
	to fill up? [In months/years]	DKCS	
4.27	Remarks: if any other problems?		
HH ı	with Septic Tank		
4.29	What are the dimensions of the septic tank?	L B D	
4.30	Have you ever cleaned the	Yes	
	septic tank?	No Not required as of now	
4.31	When was the septic tank last cleaned?	The required as of now	
4.32			
	How was the septic tank	Manually	
	How was the septic tank cleaned?	Mechanical (Vacuum	
	How was the septic tank cleaned?	-	
	How was the septic tank cleaned?	Mechanical (Vacuum truck) DKCS	
	How was the septic tank cleaned? Who owned the vacuum	Mechanical (Vacuum truck)	
4.33	cleaned?	Mechanical (Vacuum truck) DKCS Others	
	cleaned? Who owned the vacuum	Mechanical (Vacuum truck) DKCS Others Corporation Private Operator	
	cleaned? Who owned the vacuum	Mechanical (Vacuum truck) DKCS Others Corporation	

	tank take to fill up/overflow?	DKCS	
4.36	Where is the septage disposed of?	Treatment plant Open field for drying Open land	
		Drains DKCS	
4.38	Why did you opt for a septic tank?		

Sect	Section V: Disposal of Grey Water				
5.1	Where does waste water from kitchen, etc., (that is not from the toilet) go off to?	Flows and dries inside the premisesFlows off into fields or open areas outside premisesFlows off into the street outsideFlows off into the drain outsideOthers			

Section VI: O	bservation schedule for Household latrine	
Location of	Within the house	
toilet	Outside the house	
Functional	Working	
status	Not in use	
	Used for storage	
	Working but leaks and breakages visible	
	Flush/pour flush latrine connected to sewer	
	Flush /pour flush latrine connected to septic tank	
Type of toilet	Flush/pour flush latrine connected to other systems	
	Pit latrine with slab/ventilated improved pit	
	Pit latrine without slab/open pit	
Type of toilet	Indian Pan	
seat	Western Commode	
	Platform with hole (Raised)	
	Platform with hole (on the floor)	
Type of flush	Cistern flush	
	Pour flush	
Pan Material		

Section VII: Observation Schedule for Pits			
Location of the Pit	Within the compound		
	Adjacent to the toilet		
	Below the toilet		
	Within the house		
Design	Single pit (unlined)		
	Single pit (lined)		
	Twin pit (unlined)		
	Twin pit (lined)		
Size	Length		
	Width		
	Depth		
Material	Bricks		
	Cement Concrete		
	Concrete rings		
	Others (specify)		
Accessibility (by cesspool	Yes		
vehicle)	No		

Section VIII: Observation Schedule for Septic Tanks			
Location of the Septic Tank	Within the compound		
	Adjacent to the toilet		
	Below the toilet		
	Within the house		
Design	Single chamber (sealed)		
	Single chamber (with open able cover)		
	Double chamber (sealed)		
	Double chamber (with open able cover)		
Size	Length		
	Width		
	Depth		
	Can't identify		
Outlet connected to:	Soak pit		
	Surface drain		
	Sewer line		
	Let out into open area		
	Can't identify		

	k questions wherever necessary)	
Land use type	Mixed use	
	Residential	
	Others	
Building Typology	Slum settlement	
	Government quarters/housing	
	Independent bungalows	
	Multi-storeyed individual apartments	
	(< 5 storeys)	
	Multi-storeyed individual apartments	
	(> 5 storeys)	
	Gated community complexes	
	Others	
No. of storeys	Ground (G)	
	G+1	
	G+2	
	b/w G+3 to G+6	
	G+6 and above	
Total number of	1	
units/households in the	1 to 3	
building	3 to 6	
C	6 to 12	
	12 to 30	
	30 and above	
Materials used for	Thatch	
construction of roof	Asbestos/Aluminium sheet	
	Tiles	
	Cement concrete	
	Plastic/Polythene	
	Others	
Materials used for the	Stone	
construction of walls	Brick: Load-bearing	
	Brick: Framework	
	Clay hollow blocks	
	Cement concrete	
	Plastic/Polythene	
	Aluminium sheets	
	Others	

#### Questionnaire Form for shared toilet Households

Vanakkam, I am\_\_\_\_\_, from the Indian Institute for Human Settlements in Bangalore. We are conducting a study on sanitation in Tamil Nadu. We have chosen two localities for the study and are interviewing households and establishments in these areas. Participation in this survey as respondent will not result in terms of any benefit of being part of any government programmes or schemes. The survey is only for academic purposes. Your response and views to the survey is of utmost importance and would help in our study.

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Would you like to participate in this survey? Or would you like to know any more information either regarding the institution or the survey in particular?

Section	Section I: Basic Information				
1.1	Name of the respondent?				
1.2	Household Size	M > 12 yrs F Children < 12 yrs			
1.3	Who are the earning members and what are their occupations?				
1.4	Earning members	Occupation			

Section	Section II: Housing			
2.4.	Do you own this house or is it rented?	Own       Rented/leased       Other		
2.5.	If rented, what is the monthly rent?			
2.6.	Who is the owner of the land?	SelfHusband/WifeParents/Parents-in-lawOther family membersGovernmentLandlordDKCSOthersDon't knowOther (with remarks)		
2.7.	How old is the building (in years)?	Don't know/Can't say		

Se	Section III: Water Supply					
	What are your major sources of water? (Mark all that are applicable)					
		Drinking and				
		cooking		Washing,	shing, Bathing, etc.	
		<i>a</i>	Other	<i>a</i>	0.1	
		Summer	seasons	Summer	Other seasons	
	Piped water supply					
	Piped into dwelling					
	Piped into yard/plot					
	Public taps/ stand pipes					
	Tubewell or Borewell					
3.5	Dug well					
	Protected					
	Unprotected					
	Water from Spring					
	Protected					
	Unprotected					
	Rainwater					
	Tanker/truck					
	Cart with small tank					

	Surface water	
3.6	(river/dam/lake/pond/canal/irrigation channel)	
		Within the house
		Inside the compound
3.7	What is the distance to your primary	Outside the compound but within 200 m
0.7	source of water?	Between 200 and 500
		m Between 500 m and 1 km
		Others (with remarks)
		Piped water supply Remarks
		Private water tankers
	What is the broad estimate of monthly	Informal water suppliers
3.8	expenditure on water and related expenses?	Treated waste-water
	expenses:	Bottled water/cans
		Others (Specify)
		Total

Section	on IV: Shared latrine	
4.1	How many other households	
	use this latrine? Probe arour	
4.2	loading of the Toilets Where is the latrine located?	Inside the plot
		Outside the plot
4.3	How many seats are there?	
10		Male
		Female
		Children
4.3	What is the distance to the latrine?	Less than 100m
	latimer	Between 100–200m
		Between 200–500m
		Between 500m–1 km
		More than 1 km
		DKCS
4.4	What is the type of latrine?	Hole in the ground
		Single pit
		Double pit Septic tank
		Flush toilet connected to
		sewer system
4.5	When was the latrine	Others
4.9	constructed? [Month, year]	
4.10	Time taken for construction (In days/months)	?
4.11	Total expenditure in constructing latrine?	
4.12	Where does the waste water	Stays inside the system
	from the latrine go?	On to the street outside
		On to the drain outside
		DKCS
		Others
	shared toilet has a soaky	
4.15	tion. If the toilet has a Sen What is the depth of the pit?	
4.16	Have you ever cleaned the	Yes
	pit?	No
		Not required as of now

4.17	When was the pit last cleaned?		
4.18	How was the pit cleaned?	Manually Mechanical (Vacuum truck)	
		Others	
4.19	Who owned the vacuum	Municipality	
	truck?	Private Operator	
		Others	
4.20	What was the expenditure?		
4.21	How long does the pit take to fill up? [In months/years]	DKCS	
4.22	Where is the septage disposed of?	Treatment plant	
	disposed of?	Open field for drying	
		Open areas	
		Drains	
		DKCS	
4.23	Do you have any issues with your soakpit?	Yes No	
4.24	What are the issues?		

Share	ed Toilet with Septic Tank		
4.25	Have you ever cleaned the septic tank?	Yes No	
		Not required as of now	
4.26	When was the septic tank last cleaned?		
4.27	How was the septic tank cleaned?	Manually Mechanical (Vacuum truck) Others	
4.28	Who owned the vacuum truck?	Municipality Private Operator	
1.00	What was the own on diteres 9	Others	
4.29	What was the expenditure?		

		DKCS	
4.30	How long does the septic tank take to fill		
	up/overflow?	DKCS	
4.31	Where is the septage disposed of?	Treatment plant	
		Open field for drying	
		Open areas	
		Drains	
		DKCS	
4.32	Do you have any issues with your septic tank?	Yes	
		No	
4.33	What are the issues?		

Secti	Section V: Disposal of Grey Water			
5.1	Where does waste water from kitchen,	Flows and dries inside the premises		
	etc., (that is not from the toilet) go	Flows off into fields or open areas outside premises		
	off to?	Flows off into the street outside		
		Flows off into the drain outside		
		Others		

Section VI: Observa	Section VI: Observation schedule for shared latrine			
Location of toilet	Within the house			
	Outside the house			
Functional status	Working			
	Not in use			
	Used for storage			
Type of toilet	Water seal (sanitary)			
	Pit			
	VIP (Ventilated Improved			
Type of toilet seat	Indian Pan			
	Western Commode			
	Platform with hole (Raised)			
	Platform with hole (on the floor)			
Water Supply	Water Tap (continuous)			
	Water Tap (intermittent)			

	Storage Tank
Type of flush	Cistern flush
	Pour flush
Collection System	Pit
	Ventilated Improved Pit
	Twin pit
	Septic tank
	Sewer system
Structure	Permanent
	Temporary

Section VII: Observation	n Schedule for Septic Tanks	
Location of the Septic Tank	Within the compound	
	Adjacent to the toilet	
	Below the toilet	
	Within the house	
Design	Single chamber (sealed)	
	Single chamber (with open able	
	Double chamber (sealed)	
	Double chamber (with open able	
Size	Length	
	Width	
	Depth	
	Can't identify	
Water tightness (plastered	Yes	
inside & out)	No	
	Can't identify	
Distance from the nearest	Within 10 m	
ground water source	Beyond 10 m	
	Not Applicable	
Accessibility (by cesspool	Yes	
vehicle)	No	
Level	Raised above the ground	
	Flushed to the ground	
	Below the ground	
Ventilation (vent pipe)	Yes	
	No	
	Can't identify	
Outlet connected to:	Soak pit	
	Surface drain	
	Sewer line	
	Let out into open area	
	Can't identify	

Section VIII: Observa	ation Schedule for Pits	
Location of the Pit	Within the compound	
	Adjacent to the toilet	
	Below the toilet	
	Within the house	
Design	Single pit (unlined)	
	Single pit (lined)	
	Twin pit (unlined)	
	Twin pit (lined)	
Size	Length	
	Width	
	Depth	
	Can't identify	
Material	Bricks	
	Cement Concrete	
	Concrete rings	
	Others (specify)	
Accessibility (by	Yes	
cesspool vehicle)	No	
Distance from the	Within 10 mts	
nearest ground water	Beyond 10 mts	
source	Not Applicable	
Ventilation (vent pipe)	Yes	
	No	
	Can't identify	

#### Questionnaire Form for OD Households

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Sectio	Section I: Basic Information				
1.1	Name of the respondent?				
1.2	Household Size	M > 12 yrs F Children < 12 yrs			
1.3	Who are the earning members and what are their occupations?				
	Earning members	Occupation			
1.4					

Sectio	Section II: Housing			
2.8.	Do you own this house or is it rented?	Own Rented/leased		
		Other		
2.9.	If rented, what is the monthly rent?			
	Who is the owner of the	Self		
	land?	Husband/Wife		
		Parents/Parents-in-law		
		Other family members		
		Government		
2.10.		Landlord		
		DKCS		
		Others		
		Don't know		
		Other (with remarks)		
2.11.	How old is the building (in years)?			
<i>2</i> ,11,				
		DKCS		

Secti	ection III: Water Supply				
	What are your major sources of water? (Mark all that are applicable)				
		Drinking and			
		cooking	01	Washing, Bathing, etc.	
		Summer	Other seasons	Summer	Other seasons
	Piped water supply				
	Piped into dwelling				
	Piped into yard/plot				
	Public taps/stand pipes				
	Tubewell or Borewell				
3.9.	Dug well				
3.9.	Protected				
	Unprotected				
	Water from Spring				
	Protected				
	Unprotected				
	Rainwater				
	Tanker/truck				
	Cart with small tank				

3.10.	Surface water (river/dam/lake/pond/canal/ irrigation channel)		
3.11.	What is the distance to your primary source of water?	Within the houseInside the compoundOutside the compoundbut within 200 mBetween 200 and 500 mBetween 500 m and 1 kmOthers (with remarks)	
3.12.	What is the broad estimate of monthly expenditure on water and related expenses?	Piped water supplyPrivate water tankersInformal water suppliersTreated waste-waterBottled water/cansOthers (Specify)Total	Remarks

Secti	Section IV: Open Defecation				
4.1	Why does your family not have access to Toilet?				
4.2	Where do household members go for defecation? (tick all applicable)	Next to drain On rail lines Open fields Field/Bushes Forested areas Others			
4.3	Do all members defecate in open?				
4.4	How much time does it take to reach there? (In minutes)				
4.5	Have you and your family always defecated in the open?	Yes No			
4.6	Where did you go earlier? (Describe when, where)				
4.7	What was the reason for the change?				

4.8	Do you face any problem in defecating outside?	Yes	
		No	
	What kind of problems do you face in defecating outside?		
4.9	outside.		

Sectio	Section V: Disposal of Grey Water				
5.1	Where does waste water from washing, cleaning and bathing go off to?	Flows and dries inside the houseFlows off into fields or open areasFlows off into the street outsideFlows off into the drain outsideOthers			

Section VI: Observation Schedule for building Observe and make note (ask questions wherever necessary)			
Land use type	Mixed use		
	Residential		
	Others		
Building Typology	Slum settlement		
	Government quarters/housing		
	Independent bungalows		
	Multi-storeyed individual apartments (< 5 storeys)		
	Multi-storeyed individual apartments (> 5 storeys)		
	Gated community complexes		
	Others		
No. of storeys	Ground (G)		

	G+1
	G+2
	b/w G+3 to G+6
	G+6 and above
Total number of units/households in the	1
building	1 to 3
	3 to 6
	6 to 12
	12 to 30
	30 and above
Materials used for construction of roof	Thatch
	Asbestos/Aluminium sheet
	Tiles
	Cement concrete
	Plastic/Polythene
	Others
Materials used for the construction of walls	Stone
	Brick: Load-bearing
	Brick: Framework
	Clay hollow blocks
	Cement concrete
	Plastic/Polythene
	Aluminium sheets
	Others

#### **Checklist for Masons**

# (In first few questions, determine whether the respondent is a toilet mason or not, and continue with the discussion only if they have experience in constructing toilets.)

Vanakkam, I am\_\_\_\_\_, from the Indian Institute for Human Settlements in Bangalore. We are conducting a study on sanitation in Tamil Nadu in order to improve the full cycle of access to toilets, safe collection and disposal/proper treatment of human excreta. We have chosen your neighbourhood to understand the problems and issues in urban areas pertinent to sanitation, so that appropriate improvements can be proposed. Your identity and responses shall not be disclosed to anyone. Your cooperation and support in answering the questions would be valuable to our study.

- 1. What kind of buildings do you construct? (*Single houses, Group houses, Apartments, Shops, etc.*) and does toilet construction form a part of this work?
- 2. How many building have you constructed in the last year?
- 3. What are the localities/area you operate in?
- 4. How long have you been in the masonry business?
- 5. How did you come into this business?
- 6. How did you learn the trade?
- 7. Do you work alone or with some-one else? (*Probe for mode of operation*)
- 8. What kind of toilets do you construct (pits, septic tanks, others)?
- *9.* On an average, how many toilets do you construct in a month? (*Probe for seasonal variations*) *In a year*?
- 10. How do clients get in touch with you?
- *11.* What are the standard type designs for Septic tanks that are constructed? (*Probe for details, before introducing sketch, and systems costing sheet*)
- 12. Howhave the construction and design practices changed in the last ten years?
- 13. For the septic tanks, what is the most common arrangement for effluent outflow?
- 14. Generally, is there a soak away? If not, what is the most common arrangement? (*Probe for how these arrangements vary by different building typologies or across socio-economic classes?*)
- *15.* Typically, how long does it take to make a septic tank? (*If there are variations, probe why there are variations?*)
- 16. Who decides the location of the septic tank vis-a-vis the building?
- 17. Who decides upon the design, size, etc.? (*Probe whether it is household, which members of the household, builders, etc.*)
- 18. Who supervises the construction process?
- 19. Do you undertake repair work also? If yes, ask for details about what kind of repair work is undertaken.
- 20. What are common problems faced by you as a mason? How can the above problems be addressed?
- 21. Anything you would like to ask us?

#### Your Contact no:

#### **Checklist for Contractors**

Vanakkam, I am\_\_\_\_\_\_, from the Indian Institute for Human Settlements in Bangalore. We are conducting a study on sanitation in Tamil Nadu in order to improve the full cycle of access to toilets, safe collection and disposal/proper treatment of human excreta. We have chosen your neighbourhood to understand the problems and issues in urban areas pertinent to sanitation, so that appropriate improvements can be proposed. Your identity and responses shall not be disclosed to anyone. Your cooperation and support in answering the questions would be valuable to our study.

- *1.* What are the different type of construction activities do you undertake? (Probe about *what kind of buildings, scale of buildings)*
- 2. Do you undertake construction job on a turn-key basis? (*Probe for mode of operation*)
- 3. What are the localities/area you operate in?
- 4. What kind of buildings do you construct? (Single houses, Group houses, Apartments, Shops, etc.)
- 5. How did you come into this business?
- 6. How many of them did you construct in the last year?
- 7. In the building you construct, do you undertake toilet construction with your own people or is this sub-contracted? (*Probe for details*)
- 8. Typically, what are different kind of sanitation systems are adopted in the town? (*Probe for differences according to housing type, Identify <u>all types of systems</u>).*

For each type, ask set of following questions:

- 9. What are the different types of designs? (Additionally, *for septic tank, get sketches*)
- *10.* How much does each of the building systems cost? (*for septic tank, get detailed costing*)
- 11. What are the disposal arrangements? (for effluent and sludge)
- 12. How much time is required for construction?
- 13. Who decides on type (design, size, location) of the sanitation system?
- 14. Who supervises the construction of the septic tanks and toilets?
- 15. What are the common arrangements for operations and maintenance of these sanitation systems?
- 16. Tell us little bit about the problems facing your business? How can the above problems be addressed?

Please share your Contact no:

#### **Checklist for Sanitary Workers**

Vanakkam, I am\_\_\_\_\_\_, from the Indian Institute for Human Settlements in Bangalore. We are conducting a study on sanitation in Tamil Nadu in order to improve the full cycle of access to toilets, safe collection and disposal/proper treatment of human excreta. We have chosen your neighbourhood to understand the problems and issues in urban areas pertinent to sanitation, so that appropriate improvements can be proposed. Your identity and responses shall not be disclosed to anyone. Your cooperation and support in answering the questions would be valuable to our study.

- 1. What kind of toilets do you clean? (pit latrines, septic tanks, etc.)
- 2. How many cleaning requests do you get in a month? (*probe for seasonal variations if any at all*)
- 3. How much do you get paid? Does this vary by type of client or type/size of installation?
- 4. Does the household provide any other benefits?
- 5. Approximately, how much do you earn in a month?
- 6. What are the different types of toilets prevalent in this area? (*probe which are the predominant ones*)
- 7. How have the construction and design practices changed over the last ten years or so? (*Probe for details*)
- 8. How long does it take to clean one pit larine or septic tank?
- 9. Where do you dispose of the sludge? (Gently probe for different methods of disposal)
- 10. Do you wear any gloves, masks, dresses, etc., protective gear while cleaning? Do you take any other precaution before cleaning?
- 11. Do you have any health concerns due to this?
- 12. What can make your job of cleaning more efficient?

#### **Checklist for Government Cesspool operators**

Vanakkam, I am\_\_\_\_\_\_, from the Indian Institute for Human Settlements in Bangalore. We are conducting a study on sanitation in Tamil Nadu in order to improve the full cycle of access to toilets, safe collection and disposal/proper treatment of human excreta. We have chosen your neighbourhood to understand the problems and issues in urban areas pertinent to sanitation, so that appropriate improvements can be proposed. Your identity and responses shall not be disclosed to anyone. Your cooperation and support in answering the questions would be valuable to our study.

- 1. How many honey suckers does the ULB own or hire?
- 2. What is the type and capacity of these vehicles? List number of vehicles by capacity, also note whether these are modified trucks or specially made or equipped vehicles).
- 3. For how long have these vehicles been operational? (add age to the above list)
- 4. What kind of buildings/clients do you service? (*Households, institutions, commercial, etc.*) Is the rate different for each of the above customer categories? (ask for rate card)
- 5. How do people get in touch with you?
- 6. On an average, how many cleaning requests do you get in a month? In a year?
- 7. How many trips do the vehicles make per month?
- 8. How are the routes decided?
- 9. In a normal trip, do you ensure the truck cleans the septic tank to its full capacity or do these have to carry partial loads?
- 10. How is the rate decided? When did the rates last change?
- 11. What costs do you incur-including labour costs, transportation costs and others?
- 12. Does the ULB have any condition for collecting septage from a particular household or building (such as property tax receipts)?
- 13. How is collected septage normally disposed?
- 14. If dumped, where is it disposed of?
- 15. Are there buyers of sewage? Eg: agriculturists?
- 16. Do you provide any gloves, caps, suits, etc., protective gear to your workers?
- 17. How many private operators are there in the town? How many vehicles do they operate?
- 18. How many of them are registered with the ULB?
- 19. Are there any rules and regulations that are enforced upon them?
- 20. What are your suggestions to improving septage collection, transportation and treatment?

#### Checklist for Private Cesspool vehicles

Vanakkam, I am\_\_\_\_\_\_, from the Indian Institute for Human Settlements in Bangalore. We are conducting a study on sanitation in Tamil Nadu in order to improve the full cycle of access to toilets, safe collection and disposal/proper treatment of human excreta. We have chosen your neighbourhood to understand the problems and issues in urban areas pertinent to sanitation, so that appropriate improvements can be proposed. Your identity and responses shall not be disclosed to anyone. Your cooperation and support in answering the questions would be valuable to our study.

- 1. How many honey suckers do you own?
- 2. What is the total capacity of these vehicles?
- 3. How long have you been in this business?
- 4. How did you enter this business?
- 5. What is the area (localities) of operation?
- 6. What kind of buildings/ clients do you service? (households, institutions, commercial, etc.)
- 7. How do people get in touch with you? (*Probe for differences households, institutions, etc.*)
- 8. On an average, how many cleaning requests do you get in a month?
- 9. What are the rates that you charge for cleaning? (*probe for differences*)
- 10. When did the rates last change? How is collected septage disposed of? Where? (Probe gently whether there are designated locations and whether the actual practice differs from the prescribed).
- 11. Do you provide any gloves, caps, suits, etc., protective gear to your workers?
- 12. How many other operators are there in the town or in the area? How many vehicles do they have?
- 13. Is there a process of registration or licensing that you have to do? What are the steps involved?
- 14. What are the other rules and regulations that you are expected to follow?
- 15. Are there buyers of sewage? Ex: agriculturists?
- 16. How many other private operators are there in the town? How many vehicles do they operate?
- 17. What are your suggestions to improving septage collection, transportation and treatment?
- 18. What has been your experience of interacting with officers of the ULB?
- 19. What are your major kinds of expenditure in a month? (personnel, labour, vehicle, etc.)
- 20. What are the monthly costs that you incur including labour costs, transportation costs and others?

End by thanking the respondent, and also asking for another appointment if needed.

#### **Checklist for farmers**

- 1. Do you regularly buy septage as manure/fertiliser in your farm?
- 2. What is the frequency at which you buy and put septage in your land? At what volume per acre?
- 3. What crops do you grow that specifically require input of septage?
- 4. How much do you pay for septage?
- 5. Are these private or public tankers? Is there a difference in their rates?
- 6. Do neighbouring farmers also use septage? (*Probe for differences in arrangements, prices, etc.*)
- 7. How is the septage applied on the field?
- 8. Do you feel that the septage provides any benefit to the crop?
- 9. Are there any problems in using septage?

#### **Checklist for EO/Municipal Commissioner and Chairperson**

- 1. What are the key problems that you face in keeping the town running? (Conversation, quickly move on)
- 2. What is the economic base of the city? What are the main sources of employment? Location of work and where do people live?
- 3. What are the roles and responsibilities of the ULB in providing water, sanitation, solid waste and drainage arrangements?
- 4. What are chief concerns regarding water supply in the city?
- 5. What are chief concerns regarding sanitation in the city?
- 6. What are chief concerns regarding solid waste management in the city?
- 7. What are the ongoing projects in the above sectors? How are theyfunded?
- 8. What is the role of private sector in provisioning these services?
- 9. What are the main sources of revenue for the ULB? What are the main areas of expenditure?
- 10. What is the planning framework? How is the process? Who are the key players? (If at state level, get names)
- 11. Slum overview? How many slums are there? How are they decided? Is there an area of concentration? What are the chief concerns?
- 12. What is the relationship of the city/district with nearby cities/district?

#### **Checklist for Chief Engineer/Other Technical Staff**

- 1. Can you please tell us a little bit about the town? What is its importance? A brief on its geography, administrative boundaries, connectivity, landmarks, etc.
- 2. What are the broad settlement patterns in the town? (High, medium and low income groups or high rise, low rise high density and slum pockets) (a broad distribution on the map)
- 3. What is the current water supply system in the town/city (source, collection, treatment, storage and distribution)? Is there a map showing these zones, current treatment, storage and distribution infrastructure? If no map is available, can we have a schematic of the current system (simple flow diagram).
- 4. How many municipal water connections are present in the town/city (household, commercial & bulk)? What is the cost of connection and monthly tariff? How is the user fee collected and at what frequency?
- 5. What is the estimated distribution losses and non-revenue water?
- 6. What is coverage of individual toilets in the city (per cent) and how many of them exist (numbers)? What are most common type of individual toilets (pits, pour flush or flush toilets)?
- 7. What is the general disposal pattern of toilets (individual & public) in the city (Pits, septic tanks or open drains)?
- 8. What is the general disposal pattern of sullage (greywater) in the town (left into open drains or open areas)?
- 9. Do you have an underground sewerage system? If yes, to what extent (per cent of physical areas covered)? Do you have sewer zones? Is there a map showing these zones, current network coverage, treatment and disposal infrastructure? If no map is available, can be have a schematic of the current system (simple flow diagram)
- 10. How many sewer connections are there in the town/city (household, commercial, industrial, etc.)? What is the cost of connection and monthly tariff? How is the user fee collected and at what frequency?
- 11. If there is no underground sewerage, is there a system of regularly cleaning septic tanks and treating septage in a designated facility? (Probe for Details)
- 12. What are the roles and responsibilities of different departments?

- 13. What is the current staffing pattern (on pay roll & on contract) of the department against sanctioned structure?
- 14. How many public and community toilets are present in the town/city? What disposal system are they connected to? What is the current functional status? Who maintains them? What are the costs and receipts and how are these managed?
- 15. What is the current solid waste management system in the town/city (collection, transportation, treatment and disposal/reuse)? Do you have zones demarcated for SWM? Is there a map showing these zones, current treatment, storage locations and vehicle routing? If no map is available, can we have a schematic of the current system (simple flow diagram)
- 16. How many households and establishments are covered under SWM? What is the monthly tariff? How is the user fee collected and at what frequency? What is the general recovery rate?
- 17. Please give details on the natural storm water drainage system in the town/city (rivers, streams, etc.). What is the coverage of man-made storm drains? Is there a map showing both natural and man-made drains? If no map is available, can we have a schematic (simple flow diagram)
- 18. What are key concerns regarding environmental services in the town? (Ask for each service)

### Secondary Data Checklist (To collect from ULB)

I.	I. General Information:	
1.	Population	
2.	Area (in sq. km.) (Document recent changes in boundaries, if any)	
3.	Class (as per Census)	
4.	Grade (as per DTP)	
5.	Year of Establishment	
6.	No. of Wards (Document recent changes in boundaries, if any)	
7.	Groundwater levels (mts)	
8.	Soil type	
II.	Demography:	
1.		
	Decadal Population 01, 1991, 1981, 1971 & 1961)	
3. `	Ward-wise population (Printout or soft copy)	
4.	Floating population (regular and seasonal)	

II.	Demography:	
5.	Urban poor (Population & No. of HHs) (Attach list of Slums with Ward no. and Population)	

III. Water Supply:		
1. Main sources for municipal supply		
2. Distance from the town (in km)		
3. How is the water conveyed? (gravity or pumping)		
4. Details of Treatment Infrastructure	a. Location:	
	b. Capacity (MLD):	
	c. Treatment Technology:	
	d. Current utilisation level (%):	
5. Coverage of water supply network	a. Physical coverage (%):	
	b: No. of Households covered:	
	c: Details of un-served areas (If any):	
6. Quantity supplied (in MLD)		
6 Ouantity supplied (in MLD)		

III. Water Supply:	
7. Frequency of supply (number of times in a day)	
8. Duration of supply (hours per day)	
9. Per capita supplied (lpcd)	
10. Non-revenue water	a. Total NRW (quantity and per cent)
	b. Physical losses: i) Leakage from transmission and distribution mains
	ii) Leakage and overflow from utility reservoirs and storage tanks
	iii) Leakage in service connections
	c. Commercial/Apparent losses: i) Unmetered or free connections
	ii) Meter inaccuracy
	iii) Unauthorised consumption
	iv) Meter reading errors
	v) Data handling and accounting errors

Sl. No.	Type of Connection	No. of Connections	Connection Charge	Monthly Tariff
A	Regular Household			
В	Slum Household			
С	Commercial			
D	Institutional			
E	Industrial			
F	Others (If any)			
Note:	Collect data at ward leve	el for each type		I
Notes:				

## 11. Water Supply: Connection Details:

# 12. Projects implemented in the last 5 years:

Sl.	Name of the Project	Capital Cost	Funding Source	Scheme details
No.		cupital cost		
А				
В				
D				
С				
D				
D				

# 13. Projects proposed in the next 5 years:

Sl. No.	Name of the Project	Capital Cost	Funding Source	Scheme details
A A				
В				
С				
C				
D				
E				



# 14. Service Level Benchmarks - Water Supply:

Sl. No.	Indicator	Benchmark	Proposed. 2016	2015	2014	2013	2012	2011	2010
1	Coverage of Water Supply Connections	100%							
2	Per Capita Supply of Water	135 lpcd							
3	Extent of Metering of Water Connections	100%							
4	Extent of Non-Revenue Water	20%							
5	Continuity of Water Supply	24 hrs							
6	Quality of Water Supplied	100%							
7	Efficiency in Redressal of Customer Complaints	80%							
8	Cost Recovery in Water Supply Services	100%							
9	Efficiency in Collection of Water Supply- related Charges	90%							



## **IV. Details of Public Toilets:**

Sl.	Ward	Location of	Water	Toilet S	Seats		Urinal			O&M	User Fee	Functional
No.	no.	the Public Toilet	Supply	Male	Female	Child	Male	Female	Child	responsibility	(Y/N) If Y,?	Status / Remarks
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												

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# IV. Details of Community Toilets:

Sl.	Ward	Location of the	Water	Water	Closets		Urina	1		Bath		O&M	User	Functional
No	No.	Community Toilet	Supply	Male	Female	Child	Male	Female	Child	Male	Female	respon.	Fee (Y/N) If Y?	Status/ Remarks
1														
2														
3														
4														
5														
6														
7														
8														



V. Wastewater Management:	
1. Do you have a sewerage	
system (if yes, ask points 2 to	
15 or skip to section VI)	
2. How is sewage conveyed	
(gravity or pumping)	
Coverage of sewer network	a. Physical coverage (%):
(Physical extent and no. of	
households)	
	b: No. of Households covered:
	c: Details of un-served areas (If any):
3. Details of Treatment	a. Location:
Infrastructure	
(location, capacity & current	
utilisation levels)	b. Capacity (MLD):
	c. Treatment Technology:
	d. Current utilisation level (%):
4. Quantity of sewage collected (in MLD)	

## 5. Connection charges-Sewerage:

Sl.	Type of Connection	No. of Connections	Connection Charge	Monthly Tariff
No.				
a	Regular Household			
	_			
b	Slum Household			
с	Commercial			



Sl. No.	Type of Connection	No. of Connections	Connection Charge	Monthly Tariff
d	Institutional			
e	Industrial			
f	Others (If any)			
Note: 0	Collect a ward wise list f	or each type		
Notes:		ř.		

# 15. Projects implement in the last 5 years:

Sl. No.	Name of the Project	Capital Cost	Funding Source	Scheme details
a				
b				
с				
d				
e				



# 16. Projects proposed in the next 5 years:

Sl.	Name of the Project	Capital Cost	Funding Source	Scheme details
No.		_		
а				
_				
b				
с				
C				
d				
e				



## 17. Service Level Benchmarks - Sewage Management:

Sl. No.	Indicator	Bench mark	Proposed 2016	2015	2014	2013	2012	2011	2010
1	Coverage of Toilets	100%							
2	Coverage of Sewage Network Services	100%							
3	Collection Efficiency of the Sewage Network	100%							
4	Adequacy of Sewage Treatment Capacity	100%							
5	Quality of Sewage Treatment	100%							
6	Extent of Reuse and Recycling of Sewage	20%							
7	Efficiency in Redressal of Customer Complaints	80%							
8	Extent of Cost Recovery in Sewage Management	100%							
9	Efficiency in Collection of Sewage Charges	90%							



### VI. Septage Management:

- 1. Do you have a septage management system operated by ULB (if yes, ask points 2 to 6 or skip to section VII?)
- 2. How many cesspool vehicles you have? (please fill details below)

Sl. No.	Type of Vehicle	Capacity	Age	Trips per day
а				
b				
c				
d				
е				

3. Where is the septage disposed currently (location)?	
<ol> <li>User charge (Charged on trip basis or volume) (for different categories)</li> </ol>	
5. Other Details	



VII. Solid Waste Management	:
1. Do you have a door to door	
collection system? (if yes, ask	
points 2 to 4 or skip to 5)	
2. Coverage of SWM services	a. No. of Wards
	b. No. of Households
3. Quantity of solid waste collected (in TPD)	

## 4. How the solid waste collected (type of vehicles and instruments)?

Sl. No.	Type of Vehicles/Tools	Capacity	Age	Trips per day
а				
b				
с				
d				
е				
f				
g				
h				
i				
j				

5. How many community bins are there for collecting solid waste?	
6. Where is the waste transported and disposed to?	



7. Do you have a treatment plant?(If yes fill 8 & 9, If no, record the current practice)	
8. Details of Treatment Infrastructure (location, capacity & current utilization	a. Location:
levels)	b. Capacity (MLD):
	c. Treatment Technology:
	d. Current utilisation level (%):
9. Quantity of solid waste treated (in TPD)	

## 10. User charges: Solid Waste Collection:

Sl. No.	Type of Connection	Monthly User Charge
А	Regular Household	
В	Slum Household	
C	Commercial	
D	Institutional	
Е	Industrial	
f	Others (If any)	

11. Service Level Benchmarks: Solid Waste Management:

Sl. No.	Indicator	Bench mark	Proposed 2016	2015	2014	2013	2012	2011	2010
1	Household Level Coverage of SWM Services	100%							
2	Efficiency of Collection of Municipal Solid Waste	100%							
3	Extent of Segregation of Municipal Solid Waste	100%							
4	Extent of Municipal Solid Waste Recovered	80%							
5	Extent of Scientific Disposal of Municipal Solid Waste	100%							
6	Efficiency in Redressal of Customer Complaints	80%							
7	Extent of Cost Recovery in SWM services	100%							
8	Efficiency in Collection of SWM Charges	90%							



VIII: Storm water drainage:	
1. Coverage of storm water drains in the city	
2. Length of the drains constructed	
3. Major water logging areas (if any)	

## List of documents to be collected from ULB and other agencies:

- 1. Demographic data:
  - a. Ward wise population
  - b. List of Slums
  - c. Slum population ward wise
- 2. Water Supply:
  - a. Ward wise list of HH connections
  - b. Council resolution on user charge
- 3. Sewerage system:
  - a. Ward wise list of HH connections
  - b. Council resolution on sewerage cess
- 4. Septage management
  - a. Movement record of cesspool vehicle
  - b. Council resolution on cost of emptying
- 5. SLB data for the last 3 years
- 6. Municipal Finance:
  - a. Annual Budgets for last 3 years
  - b. Property tax assessment for last 3 years
  - c. Collection efficiency for last 3 years
- 7. Institutional framework
  - a. Organogram
  - b. List of sanctioned positions verses filled positions (dept.wise)

#### List of Maps to be collected:

- 1. Administrative map,
- 2. Land use map
- 3. Topographic map,
- 4. Road and rail network map
- 5. Water Supply Map(s)
  - a. Location of source,
  - b. storage infrastructure and
  - c. distribution network
- 6. Sewerage System Map(s)
  - a. Catchment zones,
  - b. Distribution network
  - c. Location of treatment plant
- 7. Solid Waste Management Maps
  - a. Zones
  - b. collection route maps
  - c. location of treatment plant
- 8. Location of septage disposal (Designated by ULB and Illegal dumping places)
- 9. Major water logging areas (if any)
- 10. Storm water drainage maps (network map of constructed drains and natural drains)



### Annexure 2 Note on Selection Criteria for Studies Towns

The purpose of selection is to assist in the systematic identification of the two urban areas that will be selected for assistance in planning and implementation of the full cycle of sanitation and septage management. It has been proposed that one of the towns will be a Municipality (less than 1 million population), and another will be cluster of town panchayats (less than 100,000 population). Municipal corporations, cantonment boards, and census towns are not being considered in the choice set.

A two-step selection criterion has been suggested:

- i. A preliminary analysis based on secondary data will be carried out to generate a short-list of cities. In discussions with GoTN, it was proposed that the selected cities would have high proportion of households covered by some sanitation facilities (or smaller proportion of households without individual toilets), and a high proportion of septic tanks so that early successes can be demonstrated.
- ii. After generating the lists from analysis of secondary data, it is proposed that the final selection will be done based on criteria including availability of land for new treatment facilities, demand from institutional and community stakeholders, assurance about financial allocations, etc.

This note is based on the initial secondary analysis (above).

#### **Selection of Municipality:**

Two options are presented for selection of municipalities.

#### Option 1:

- 1. Proportion of households without toilets within premises (going out in the open)—less than 20 per cent
- 2. Proportion of households with toilets with septic tanks–more than 60 per cent, and 12,000 or more (in number)

#### *<u>Option 2:</u>*

- 1. Proportion of Proportion of households without toilets within premises (going out in the open)–less than 20 per cent
- 2. Proportion of households with toilets with septic tanks—more than 60 per cent and 15,000 or more (in number)

#### **Town Panchayats Cluster:**

Selection criteria for the Town Panchayat clusters are as follows:

- 1. Proportion of Proportion of households without toilets within premises (going out in the open) –less than 20 per cent
- 2. Proportion of households with toilets with septic tanks –more than 50 per cent and 1,500 ore more (in number)
- 3. Clustering of TPs in the same Tehsil (as a proxy for distance)



Ward-wise Water Supply Connections in Pammal								
Ward. No.	Residential	Commercial	Industrial	Total				
1	651	4	0	655				
2	508	0	0	508				
3	806	0	0	806				
4	411	4	0	415				
5	478	0	0	478				
6	492	0	0	492				
7	523	0	1	524				
8	730	0	0	730				
9	594	0	0	594				
10	367	0	0	367				
11	540	1	1	542				
12	435	0	0	435				
13	377	0	0	377				
14	605	0	0	605				
15	140	0	1	141				
16	499	1	1	501				
17	435	1	0	436				
18	261	2	4	267				
19	193	0	1	194				
20	534	0	0	534				
21	610	2	10	622				
Totals	10189	15	19	10223				
Source: Pammal Mur	nicipality, June 2015							

Ward-wise Public	Stand Posts (PSP) in Pammal		
Ward No.	No. of Streets	PSPs	PSPs with RO
1	79	42	2
2	44	35	1
3	50	48	1
4	27	15	1
5	28	35	1
6	59	26	1
7	54	35	2

X

Ward-wise Public S	Stand Posts (PSP) in Pammal		
Ward No.	No. of Streets	PSPs	PSPs with RO
8	42	26	1
9	42	32	1
10	19	23	1
11	48	28	1
12	34	26	1
13	23	27	1
14	35	26	1
15	27	26	1
16	24	20	1
17	31	25	1
18	35	26	2
19	29	35	1
20	45	28	1
21	102	35	2
Total	877	619	25
Source: Pammal Munici	pality (June 2015)		

SLB I	ndicators for Water Supply in Pamm	nal Municipality				
Sl. No.	Indicator	Benchmark	2015	2014	2013	2012
1	Coverage of Water Supply Connections	100%	55	51	48	43.17
2	Per Capita Supply of Water	135 lpcd	54	52	35	30.71
3	Extent of Metering of Water Connections	100%	0	0	0	0
4	Extent of Non-Revenue Water	20%	20	21	23	25.50
5	Continuity of Water Supply	24 hrs	2	2	2	2
6	Quality of Water Supplied	100%	100	100	100	100
7	Efficiency in Redressal of Customer Complaints	80%	85	80	80	66.6 6



SLB I	SLB Indicators for Water Supply in Pammal Municipality										
Sl. No.	Indicator	Benchmark	2015	2014	2013	2012					
8	Cost Recovery in Water Supply Services	100%	97	95	90	86.0 9					
9	Efficiency in Collection of Water Supply- related Charges	90%	82	80	75	71.67					
Source	Pammal Municipality (June 2015)										

SLB 2	Indicators for SWM in Pammal Munic	ipality				
Sl.	Indicator	Benchmark	2015	2014	2013	2012
No.					_	
1	Household Level Coverage of SWM Services	100%	85	84	82	80
2	Efficiency of Collection of Municipal Solid Waste	100%	85	84	83	80
3	Extent of Segregation of Municipal Solid Waste	100%	40	35	30	25
4	Extent of Municipal Solid Waste Recovered	80%	70	65	60	53.57
5	Extent of Scientific Disposal of Municipal Solid Waste	100%	0	0	0	0
6	Efficiency in Redressal of Customer Complaints	80%	75	73	70	66.67
7	Extent of Cost Recovery in SWM services	100%	2.5	2	2	1.8
8	Efficiency in Collection of SWM Charges	90%	0	0	0	42.9 4
Source	e: Pammal Municipality (June 2015)	•	•	•	•	



Sl.	Location of the	Water	Water Closets		Urina	Urinal		Bath		<b>O&amp;M</b>	User Fee	Functiona	
No	Community Supp Toilet	Supply	Male	Female	Child	Male	Female	Child	Male	Female	Y?	Status/ Remarks	
1	Bajanai Koil Street	Yes	4	4	-	-	-	-	-	-	ULB	Y	Functioning
1	Pasumpon Nagar	Yes	4	4	1	-	-	-	1	1	ULB	Ν	Functioning
2	Veeraswamy Nagar	Yes	4	4	1	-	-	-	1	1	ULB	N	Functioning
3	Kalyanipuram	Yes	4	4	1	-	-	-	1	1	ULB	N	Functioning
4	Thideer Nagar	Yes	4	4	1	-	-	-	1	1	ULB	N	Functioning
5	Adam Nagar – 1	Yes	4	4	1	-	-	-	1	1	ULB	N	Functioning
6	Adam Nagar – 2	Yes	4	4	1	-	-	-	1	1	ULB	N	Functioning



Vehicle	& Tools for SWM by Pamma	l Municipality		
Sl. No.	Type of Vehicles/Tools	Capacity	Age	Trips per day
a	Tricycle (70 nos.)	250 kg	3 years	2 trips within the ward
b	Mini Lorry (1)	2 MT	8 Years	2 trips
c	Tipper Lorry (1)	4 MT	10 years	2 trips
d	Tractor (2)	1.5 MT	8 Years	2 trips
e	Refuse Collector (1) Picks community bins	5 MT	5 Years	2 trips
f	Long Brooms (20)	-	As per ware and tare	-
g	Forks/Pickers (30 - 35)	-	As per ware and tare	-
h	Small Brooms (25 - 30)	-	As per ware and tare	-
Source: Par	mmal Municipality (June 2015)	•		1

Sanc	tioned and Vacant Posts <b>N</b>	Aatrix of Pamn	nal Munici	pality						
Sl.		No. of Posts	Data from							
51. No.	Name of the Post	Sanctioned Staff in Position Vacant		Date from which vacant						
Ι	General Service									
1	Commissioner	1	0	1	01.08.2011					
2	Manager (Class IV)	1	0	1	17.04.2015					
3	Assistant	1	1	0						
4	Junior Assistant	3	3	0						
5	Revenue Assistant	3	3	0						
6	Record Clerk	1	1	0						
7	Office Assistant	1	1	0						
8	Data Entry Operator	1	1	0						
9	Night Watchman	1	1	0						
10	Driver	1	1	0						
	Sub-Total	14	12	2						



II	Engineering Service										
1	<u>General</u>										
a	Municipal Engineer	1	1	0							
b	Public Work Overseer	2	2	0							
c	Work Inspector	1	1	0							
d	Sub-Total	4	4	0							
2	Water supply										
a	Electrician Grade II	1	1	0							
b	Driver	3	3	0							
c	Helper (water supply)	1	1	0							
d	Fitter Gr. II	1	1	0							
e	Hand pump maintainer	1	1	0							
f	Turn cock	3	3	0							
g	Overhead tank watch man	1	1	0							
h	Wireman & Helper	2	2	0	02.10.2010 and 08.05.2015						
i	Sub-Total	13	13	0							
III	Health Service	·	·	·							
a	Sanitary Inspector	1	1	0							
b	Sanitary Supervisor	2	2	0							
c	Public Health Driver	5	5	0							
d	Sanitary workers	97	93	4	1 (05.05.2004), 1 (01.06.2007), 11 (1.04.2009), 1 (25.04.2009), 1 (12.01.2010), 1 (28.04.2010), 1 (01.02.2011)						
e	Community Organiser	1	1	0							
	Sub-Total	106	102	4							
	Grand Total	137	131	6							



Property Ta	ax Assessments	in Pammal			
Ward No.	Population	Residential	Industrial	Commercial	Total
1	5537	1744	6	47	1797
2	3361	1112	0	81	1193
3	2271	1159	19	124	1302
4	2284	581	1	155	737
5	3100	970	8	74	1052
6	3866	980	6	144	1130
7	4067	902	4	5	911
8	4392	1102	9	30	1141
9	3716	950	5	96	1051
10	1851	715	9	144	868
11	2947	805	5	151	961
12	5699	804	1	1	806
13	3068	595	3	1	599
14	3363	847	6	9	862
15	1670	362	32	7	401
16	3826	848	8	23	879
17	3688	765	6	34	805
18	2569	617	67	45	729
19	3246	545	25	8	578
20	4779	964	19	10	993
21	4074	1460	380	69	1909
Total	73374	18827	619	1258	20704
Source: Pamma	l Municipality (June :	2015)		•	•



Devi	ations in desig	n of s	septic ta	inks du	ring cor	nstruction i	n Pamn	nal						
Sl.	Shape	Size	(cu. mt.	) (people	e)	No. of ChambersWater TightnessFree	Free	Access	Vent	Disposal				
No.	Rectangular	1.2 (5)	2.5 (10)	3.6 (15)	4.5 (20)	2	Walls	Base	Top Slab	Board	Covers	Pipe	Soak Pit	Trench
From	Household Int	erviev	vs:											
1	Y	Ν	N	N	N	Y	Y	N	Y	NA	Y	Y	Y	NA
2	Y	N	N	N	N	Y	Y	N	Y	NA	N	Y	N	NA
3	Y	NA	NA	NA	NA	NA	Y	NA	Y	NA	у	N	N	NA
4	Y	N	N	N	N	N	Y	N	Y	NA	Y	Y	N	NA
5	Y	N	N	N	N	N	Y	Y	Y	NA	Y	Y	Y	NA
6	Y	NA	NA	NA	NA	N	Y	Y	Y	NA	Y	N	N	NA
7	Y	N	N	N	N	Y	Y	Y	Y	NA	N	Y	N	NA
8	Y	N	N	N	N	Y	Y	Y	Y	NA	N	Y	N	NA
From	Masons:													
1	Y	N	N	N	N	Y	Y	N	Y	Y	Y	Y	Y	NA
2	Y	N	N	N	N	Y	Y	N	Y	Y	Y	Y	Y	NA
3	Y	N	N	N	N	N	Y	N	Y	Y	Y	Y	N	NA
From	Builders:													
1	Y	N	N	N	N	N	Y	Y	Y	Y	Y	Y	Y	Y
2	Y	N	N	N	N	Y	Y	Y	Y	Y	Y	Y	Y	NA



## Annexure 4 Data Tables for Town Panchayats

## Ward-wise population of TPs

		Т	otal Population	
Ward No	No. of Houses —	Total	Male	Female
1	305	1326	670	65
2	340	866	435	43
3	480	2540	1279	126
4	830	1529	766	76
5	342	1172	587	58
6	390	1301	674	62
7	482	1324	681	64
8	422	1006	491	51
9	420	1027	520	50
10	345	1807	877	93
11	365	989	483	50
12	420	1478	692	78
13	680	2052	1030	102
14	345	1486	761	72
15	730	2346	1199	114
16	530	2437	1241	119
17	325	1201	596	60
18	386	1219	595	62
	8137	27106	13577	1352

### **Details of Slum Settlements in TPs**

Details of Slum S	Settlements in Periyanaicken-palayam	
Sl. No.	Name of the Slum	Ward No.
1	Kuppuchipalayam	5
2	Anna Nagar	7
3	Vivekanandapuram	13
Total Population is	1695 (973 males and 822 Females)	
Source: Periyanaicke	n-palayam Town Panchayat, 2015	

Details o	f Slum Settlements in Nar	simhanaicker	n-palayam		
Sl. No.	Name of the Slum	No. of HHs	Population	Male	Female
1	MGR Nagar	32	150	78	72
2	Om Shakthi Nagar	52	163	69	94
3	Ambethkar Nagar	23	86	32	56
4	Arijana Colony	71	162	79	82
5	Chennamanaickenur	75	145	81	63
6	Balavinayagar Nagar	60 - 80	No Data	No Data	No Data
	Totals	290	<b>85</b> 7	408	449
<i>Source:</i> Peri	yanaicken-palayam Town Pancha	yat, 2015			

## Ward-wise Water Supply Connections in TPs

Ward-wise Water	Supply Connectio	ons in Periyanaicl	ken-palayam	
Ward No.	Domestic	Commercial	Industries	Total
1	457	9	2	468
2	188	1	0	189
3	453	12	7	472
4	304	0	0	304
5	360	3	7	370
6	426	25	5	456
7	226	6	2	234
8	206	6	1	213
9	154	11	5	170
10	314	0	0	314
11	89	0	0	89
12	203	2	1	206
13	292	6	3	301



Ward No.	Domestic	Commercial	Industries	Total
14	218	1	0	219
15	542	10	3	555
16	818	80	21	919
17	215	0	0	215
18	280	3	1	284
Total	5745	175	58	5978

### Year-wise SLB Data of TPs:

SLB Data of Periyanaicken-palayam:

SLB in	ndicators for Water Supply in Periyana	licken-palayam	L			
Sl. No.	Indicator	Benchmark	2015	2014	2013	2012
1	Coverage of Water Supply Connections	100 %	NA	NA	NA	100
2	Per Capita Supply of Water	135 lpcd	NA	NA	NA	71
3	Extent of Metering of Water Connections	100 %	NA	NA	NA	100
4	Extent of Non-Revenue Water	20 %	NA	NA	NA	14.79
5	Continuity of Water Supply	24 hrs	NA	NA	NA	1
6	Quality of Water Supplied	100 %	NA	NA	NA	100
7	Efficiency in Redressal of Customer Complaints	80 %	NA	NA	NA	87
8	Cost Recovery in Water Supply Services	100 %	NA	NA	NA	-
9	Efficiency in Collection of Water Supply- related Charges	90 %	NA	NA	NA	100
Source	: Periyanaicken-palayam Town Panchayat		1	1		



SLB i	indicators for SWM in Periyanaicken-pa	layam				
Sl. No.	Indicator	Benchmark	2015	2014	2013	2012
1	Household Level Coverage of SWM Services	100 %	NA	NA	NA	100
2	Efficiency of Collection of Municipal Solid Waste	100 %	NA	NA	NA	100
3	Extent of Segregation of Municipal Solid Waste	100 %	NA	NA	NA	50
4	Extent of Municipal Solid Waste Recovered	80 %	NA	NA	NA	-
5	Extent of Scientific Disposal of Municipal Solid Waste	100 %	NA	NA	NA	75
6	Efficiency in Redressal of Customer Complaints	80 %	NA	NA	NA	80
7	Extent of Cost Recovery in SWM services	100 %	NA	NA	NA	-
8	Efficiency in Collection of SWM Charges	90 %	NA	NA	NA	-
Source	] 2: Periyanaicken-palayam Town Panchayat		<u>I</u>	<u> </u>	<u> </u>	<u> </u>

SLB i	ndicators for Storm Water Drainage in	Periyanaicken	-palaya	m		
Sl. No.	Indicator	Benchmark	2015	2014	201 3	2012
1	Coverage of Storm water drainage network	100 %	NA	NA	NA	65.80
2	Incidence of water logging / flooding	0 %	NA	NA	NA	0
Source	e: Periyanaicken-palayam Town Panchayat					



## List of Public Toilets in TPs

Sl.	Ward	Location of the Public Toilet	Water	Т	oilet Sea	ts		Urinal		O&M	User	Functional
No.	no.		Supply	Male	Female	Child	Male	Female	Child	responsibility	Fee (Y/N) If Y?	Status / Remarks
1	3	Irvin Road	Yes	3	3	-	-	-	-	TP		
2	7	Anna Nagar	Yes	4	6	-	-	-	-	TP		
3	7	Ooty Road	Yes	3	3	-	-	-		TP		
4	10	Union Bank Road	Yes	-	6	-	-		-	TP		
5	11	Kanduvar Street	Yes	6	5	-	-		-	TP		
6	12	K K Nagar	Yes	6	-	-	-	-	-	TP		
7	13	Vivekanandapuram	Yes	6	6	-	-	-	-	TP		
8	18	Jyothipuram Bus Stand	Yes	8	9	-	-	-	-	TP		
9	8	Indra Nagar Shopping Complex	Yes	4	4	-	4	-	-	TP		



Sl.	Ward	Location of the	Water	Wa	ater Clos	ets	Urinal			В	ath	O&M	User	Functional
No	No.	Community Toilet	Supply	Male	Female	Child	Male	Female	Child	Male	Female	respon.	Fee (Y/N)If Y?	Status/ Remarks
1	4	Kasturipalayam	Yes	3	3	-	-	-	-	-	3	TP		
2	4	Sathya Nagar	Yes	6	6	-	-	-	-	-	4	ТР		
3	5	Kappichipalayam	Yes	-	13	-	-	-	-	-	4	ТР		
4	15	Sakthi Nagar	Yes	8	9	-	-	-	-	-	3	ТР		

Sl.	Ward	Location of the Public Toilet	Water	Т	oilet Sea	ts	Urinal			O&M	User	Functional
No.			Supply	Male	Female	Child	Male	Female	Child	responsibility	Fee (Y/N) If Y, ?	Status / Remarks
1	2	Pudhupalayam	Yes	6			-	-	-	Town Panchayat	No	In Use
2	2	Pudhupalayam	Yes		8		-	-	-			In Use
3	3	Balaji Nagar	Yes	8	8		-	-	-			In Use



Sl.	Ward	Location of the Public Toilet	Water	Т	oilet Sea	ts		Urinal		O&M	User	Functional
No.	no.		Supply	Male	Female	Child	Male	Female	Child	responsibility	Fee (Y/N) If Y, ?	Status / Remarks
4	3	Bala vinayagar Nagar	Yes	5	5		-	-	-			In Use
5	6	Rakkipalayam	Yes	12	6		-	-	-			In Use
6	7	A.D. Colony	Yes	5	5		-	-	-			In Use
7	8	Palaiyur	Yes	5	5		-	-	-			In Use
8	8	Om Sakthi Nagar	Yes	6	4		-	-	-			In Use
9	12	Om Sakthi Nagar	Yes	6	5		-	-	-			In Use
10	13	Poochiyur	Yes	5	5		-	-	-			In Use
11	13	Poochiyur	Yes	1	1		-	-	-			In Use
12	13	Sennamanaickenur	Yes	3	3		-	-	-			In Use

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Pub	lic and (	Community Toilets in Idiga	arai											
Sl.	Ward	Location of the	Water	Wa	ter Clos	ets		Urinal		B	Bath	<b>O&amp;M</b>	User	Functional
No	No.	Community Toilet	Supply	Mal e	Femal e	Chil d	Mal e	Femal e	Chil d	Mal e	Femal e	respon.	Fee (Y/N)I f Y?	Status/ Remarks
1	2	Main Road, Govindhanaickenpalayam		-	4	-	-	-	-	-	-	Town Panchayat	No	In Use
2	2	Main Road, Govindhanaickenpalayam		6	-	-	-	-	-	-	-	Town Panchayat		In Use
3	2	AD Colony, Govindhanaickenpalayam		4	4	-	-	-	-	-	-	Town Panchayat		In Use
4	2	Main Road (Disable Toilet)		2	2	-	-	-	-	-	-	Town Panchayat		In Use
5	3	Periyar Nagar		4	4	-	-	-	-	2	2	Town Panchayat		In Use
6	4	Krishnapuram		3	3	-	-	-	-	-	-	Town Panchayat		In Use
7	4	Chennamanaickenpalayam		-	8	-	-	-	-	-	2	Town Panchayat		In Use
8	5	Sengalipalayam		4	4	-	-	-	-	-	-	Town Panchayat		In Use
9	6	Sengalipalayam		-	8	-	-	-	-	-	2	Town Panchayat		In Use
10	6	Sengalipalayam		6	-	-	-	-	-	-	-	Town Panchayat		In Use
11	7	Maniyakaranpalayam		0	6	-	-	-	-	-	-	Town Panchayat		In Use
12	8	AD Colony		4	4	-	-	-	-	-	-	Town Panchayat		In Use



Sl. V No	Ward	Location of the Community Toilet	Water	Water Closets		ets	Urinal		Bath		<b>O&amp;M</b>	User	Functional	
	No.		Supply	Mal e	Femal e	Chil d	Mal e	Femal e	Chil d	Mal e	Femal e	respon.	Fee (Y/N)I f Y?	Status/ Remarks
13	13	Main Road, Idigarai		4	4	-	-	-	-	2	2	Town Panchayat		In Use
14	14	Nandhavana street, Idigarai		6	6	-	-	-	-	-	-	Town Panchayat		In Use
15	15	AD Colony, Idigarai		6	6	-	-	-	-	-	-	Town Panchayat		In Use

Ward No.	Total No. of HHs	HHs without Toilet	<b>Total Population</b>
1	305	5	1326
2	340	10	866
3	480	15	2540
4	830	177	152
5	342	106	117
6	390	10	130
7	482	65	132
8	422	50	100
9	420	10	102
10	345	35	180
11	365	85	98
12	420	15	147
13	680	450	205
14	345	25	148
15	730	15	234
16	530	55	243
17	325	15	120
18	386	10	121
	8137	1118	2710

### Sanctioned and Vacant Posts Matrix of TPs

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Sanctioned and Vacant Posts Matrix of Periyanaicken-palayam							
		Periyanaicken-palayam Town Panchayat Staff details					
Sl. No.	Post	Total No. of sanctioned posts	Total no. of present strength	Vacancies			
1	Executive officer	1	1	-			
2	Head Clerk	1	0	1			

		Periyanaicken-palayam Town Panchayat Staff details					
Sl. No.	Post	Total No. of sanctioned posts	Total no. of present strength	Vacancies			
3	Junior Assistant	3	3	-			
4	Bill Collector	3	2	]			
5	Office Assistant	1	1	-			
6	Sanitary Inspector	1	1	-			
7	Sanitary Supervisor	1	1	-			
8	Pump Mechanic	1	1				
9	Sanitary Worker (Full-Time)#	25	24	1			
10	Sanitary Worker (On-contract)*	-	45	-			
	Total	37	35	2			

operation are 6 to 11 am and 2 to 5 pm.

Source: Periyanaicken-palayam Town Panchayat, 2015

## Property Tax Assessments in Town Panchayats

Property Tax Assessments in Periyanaicken-palayam						
Sl. No.	Year	Assessment Details	Amount(in ₹ lakhs)			
1	2012-2013	7922	65.84			
2	2013-2014	7895	77.01			
3	2014-2015	8661	80.82			
Source: Periyanaic	ken-palayam Town Panchayat	, 2015				



Ward No.	No. of Assessments	Total Income from P-Tax (₹
1	653	2,85,21
2	267	75,10
3	1036	3,48,55
4	463	1,10,18
5	377	79,04
6	511	1,05,78
7	503	2,22,55
8	322	83,19
9	331	1,04,51
10	257	48,71
11	224	44,70
12	312	72,21
13	600	1,53,46
14	404	90,12
15	898	3,33,81
16	1036	10,71,06
17	276	62,90
18	391	1,07,72
	8,861	33,98,87



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