

## Decentralized sanitation improvement program for select riverfront towns in Andhra Pradesh

### Benchmarking School Sanitation – <XXXX> Municipality

<b>A. Name of the School:</b>	<b>B. DISE Code:</b>
<b>C. Single shift/Double shift</b>	<b>D. Day School /Residential</b>
<b>E. Village Name:</b>	<b>F. Mandal/Block name:</b>
<b>G. Name of the respondent:</b>	<b>H. Contact number:</b>

I. School Category E.g. PS(1-5), HS(6-10) etc	J. Total number of boy students 2014-15	K. Total number of girl students 2014-15	L. Total number of CWSN 2014-15	M. Total number of students 2014-15	N. Total number of male teachers 2014-15	O. Total number of female teachers 2014-15
P. Total staff 2014-15	Q. Total common toilets (Number)	R. Total common toilets_ functional( Number)	S. Hand washing facility_ Yes/No	T. Hand washing facility_ Functional with water_ Yes/No	U. Availability of functional Water storage tank _Yes/No	V. Capacity of the water tank in liters( Number)

### Functionality of toilets – Boys& Girls

\*A functional toilet includes (i) superstructure with roof cover providing privacy and protection from sun and rain, (ii) door with latch for each toilet (iii) ventilator in each toilet or an opening for sunlight (iv) ceramic rural squatting pan, (v) connection to septic tank/leach pit and (vi) access to water by use of bucket or tap for flushing and washing

Total boys toilets	No of toilets with access to water by use of bucket or tap (Number)	No of toilets with ceramic rural squatting pan (Number)	No of toilets connected to septic tank (Number)	No of toilets with door and latch for each toilet (Number)	No of toilets with ventilator in each toilet or an opening for sunlight exposure (Number)	No of toilets with roof cover providing privacy and protection from sun and rain (Number)	No of toilets with bucket and mug (Number)
Total girls toilets	No of toilets with access to water by use of bucket or tap (Number)	No of toilets with ceramic rural squatting pan (Number)	No of toilets connected to septic tank (Number)	No of toilets with door and latch for each toilet (Number)	No of toilets with ventilator in each toilet or an opening for sunlight exposure (Number)	No of toilets with roof cover providing privacy and protection from sun and rain (Number)	No of toilets with bucket and mug (Number)

Please place a tick in the box next to the parameter that best describes your school's situation:

## 1. Access to safe and reliable drinking water

- a Source of water is not within the school premises but school ensures that the students bring potable water from home
- 
- b  At least 1 functional source of water, inside the school premises  
Eg: Hand pump, tubewell, bottled water etc  
 School provides sufficient safe drinking water (at least 1.5 liters) to the students  
Eg: Capacity of water tank divided by student strength
- 
- c  Functional source of treated running water available inside the school premises  
 Functional water storage tank available  
 School gets the water tested at least twice a year
- 
- d No source of water within the school premises
- 
- e Source of drinking water supply under repair
- 
- f Source of water supply exists but quantity of water is not sufficient

## 2. Availability of water per day for toilet use

- a Source of water doesn't have to be inside the toilet block but school ensures access to water through a hand pump/bucket etc
- 
- b There is access to water inside the toilet block through water drums/cement tanks/plastic containers etc
- 
- c There is access to running water inside each toilet
- 
- d No source of water supply to toilets
- 
- e Source of water supply under repair

**3. Availability of separate functional\* toilets(definition of functional on page 1)**

- a  Atleast one functional toilet exclusively for boy students  
 Atleast one functional toilet exclusively for girl students
- 
- b  Functional toilets in the ratio of 1: 80 for boys  
 Functional toilets in the ratio of 1:80 for girls
- 
- c  Functional toilets in the ratio of 1: 40 for boys  
 Functional toilets in the ratio of 1: 40 for girls  
 One dustbin with cover in each girl's toilet or incinerator for girls toilet block(*Upper primary and high schools*)
- 
- d  School has no toilets/toilets are defunct
- 
- e  Existing toilets need repair
- 
- f  Students use common toilets

**4. Separate functional urinals**

- a  Atleast one separate urinal each for boys and girls
- 
- b  Functional urinals in the ratio of 1: 60 for boys  
 Functional urinals in the ratio of 1: 60 for girls
- 
- c  Functional urinals in the ratio of 1:30 for boys  
 Functional urinals in the ratio of 1:30 for girls
- 
- d  No urinals/Urinals are defunct
- 
- e  Urinals are not in working condition

**5. Functional toilet facilities for children and teachers with special needs**

- a No provision
- 
- Atleast 1 functional CWSN toilet  
*CWSN toilets should have*
- b  Access to toilets with ramp and handrail  
 A wide door for wheelchair entry  
 Support structure inside the toilet
- 

**6. Functional hand wash facilities for use after toilet**

- a School provides hand washing facility close to the toilet either with:  
 bucket or tap or hand pump or wash basin  
 Soap is made compulsorily available everyday
- 
- b School provides functional hand washing facility, close to the toilet either with:  
 Tap or wash basin  
 Soap is made compulsorily available everyday
- 
- c School provides functional wash basin with soap inside/attached to the toilet block
- 
- d Hand washing facility with water supply exists but soap is not provided
- 
- e Hand washing facility exists but no water supply
- 
- f No hand washing facility
- 

**7. Functional hand wash facilities for use before meals**

- a School provides hand washing facility for use before meals either by:  
 Hand pump or bucket or tap  
 Soap is made compulsorily available everyday
-

- b School provides atleast 1 tap or wash outlet per 30 students close to the dining area either by:
- Tap or wash basin
  - Soap is made compulsorily available everyday
- 
- c
- Provision of mass hand washing platform with at least 1 tap for 20 children
  - Hand washing facility is close to the dining area and is separate from toilet hand wash facility
  - One soap provided per every functional tap
- 
- d  Hand washing facility with water supply exists but soap is not provided
- 
- e  Hand washing facility exists but no water supply
- 
- f.  No hand washing facility

## 8. Hygiene practices

- a
- All children wash hands with soap before eating mid-day meals
  - A teacher supervises that hand washing is practiced before eating mid-day meals
- 
- b
- All children hand wash with soap before eating mid-day meals
  - A teacher supervises that hand washing is practiced before eating mid-day meals
  - There is a designated time and place for children for hand washing with soap, before the meals are served
  - A teacher or designated school staff ensures every day that cooks and serving staff are not suffering from any infection
  - Facility for cooks to wash hands before handling food available in the cooking area
  - Schools ensures all cooks and helpers wash their hands with soap before cooking and serving food
- 
- c Hand washing is not supervised

**9. Hygiene education in school**

- a  Hygiene education is part of schools routine – assembly/school clubs  
 Covers general cleanliness, hand washing during critical times, brushing teeth, combing hair, keeping ears and nails clean etc.
- b  At least 10 hours of hygiene education coursework during an academic year  
 Covers general cleanliness, hand washing during critical times, brushing teeth, combing hair, keeping ears and nails clean etc.  
 Covers adolescent education and menstrual hygiene (*upper primary schools and above*)  
 School organizes hygiene awareness activities like drawing competitions, rallies, quiz etc.
- c  At least 20 hours of hygiene education coursework during an academic year  
 Covers general cleanliness, hand washing during critical times, brushing teeth, combing hair, keeping ears and nails clean etc.  
 Covers adolescent education and menstrual hygiene (*upper primary schools and above*)  
 School organizes hygiene awareness activities like drawing competitions, rallies, quiz etc.  
 A dedicated staff member/nurse trained in hygiene education  
 Availability of teaching aids to promote hygiene education
- d  No hygiene education is being imparted

**10. Safe disposal of solid waste**

- a School disposes its waste from classrooms and kitchens on the street/drains
- b School disposes its solid waste in an open pit within the premises or in a Municipal or Panchayat bin
- c School composts its organic waste and disposes non-organic in a municipal bin
- d School burns waste

### 11. Cleaning and maintenance of school environment

- |                          |   |  |
|--------------------------|---|--|
| <input type="checkbox"/> | a | <input type="checkbox"/> Cleaning of classrooms and teaching areas daily<br><input type="checkbox"/> Cleaning of toilets once in two weeks by a dedicated person<br><input type="checkbox"/> <u>If water tanks exist</u> , cleaning of water storage tanks at least twice a year<br><input type="checkbox"/> Availability of bucket, mug, broom/brush for students and cleaning person to keep toilets clean   |
| <input type="checkbox"/> | b | <input type="checkbox"/> Cleaning of classrooms and teaching areas daily<br><input type="checkbox"/> Cleaning of toilets once in two weeks by a dedicated person<br><input type="checkbox"/> <u>If water tanks exist</u> , cleaning of water storage tanks atleast twice a year<br><input type="checkbox"/> Availability of bucket, mug, broom/brush for students and cleaning person to keep toilets clean<br><input type="checkbox"/> Cleaning staff is provided with regular supply of phenyl, cleaning powder, broom   |
| <input type="checkbox"/> | c | <input type="checkbox"/> Cleaning of classrooms, teaching areas daily<br><input type="checkbox"/> Cleaning of toilets daily by a dedicated person<br><input type="checkbox"/> Cleaning of water storage tanks atleast once in three months<br><input type="checkbox"/> Availability of bucket, mug, broom/brush for students and cleaning person to keep toilets clean<br><input type="checkbox"/> Cleaning staff provided with regular supply of phenyl, cleaning powder, gloves and broom<br><input type="checkbox"/> Child cabinet takes active role in monitoring cleanliness of school's facilities<br><input type="checkbox"/> Dates for cleaning and maintenance of toilets, water storage tanks are recorded |
| <input type="checkbox"/> | d | <input type="checkbox"/> Dedicated person for cleaning is not available  |
| <input type="checkbox"/> | e | <input type="checkbox"/> School budget is not sufficient to hire cleaning person   |

### 12. Safe storage of raw food grains and ingredients

- |                          |   |   |
|--------------------------|---|---|
| <input type="checkbox"/> | a | <input type="checkbox"/> Insecticides or rodenticides are neither stored nor used in the food grain storage area<br><input type="checkbox"/> All stored food grains and food ingredients are free from worms, insects |
| <input type="checkbox"/> | b | <input type="checkbox"/> Insecticides or rodenticides are neither stored nor used in the food grain storage area<br><input type="checkbox"/> All stored food grains and food ingredients are free from worms, insects |



- |                          |                          |   |
|--------------------------|--------------------------|---|
|                          | <input type="checkbox"/> | Food grains and ingredients are stored in air and water tight containers  |
|                          | <input type="checkbox"/> | Insecticides or rodenticides are neither stored nor used in the food grain storage area   |
| <input type="checkbox"/> | c                        | <input type="checkbox"/> All stored food grains and food ingredients are free from worms, insects<br><input type="checkbox"/> Food grains and ingredients are stored in air and water tight containers that are safely secured and locked<br><input type="checkbox"/> All containers are numbered and recorded in the school register |
| <input type="checkbox"/> | d                        | <input type="checkbox"/> Kitchen shed is not available  |
| <input type="checkbox"/> | e                        | <input type="checkbox"/> Kitchen storage needs repair/Roof is leaking or broken/moisture in the walls or floors   |
| <input type="checkbox"/> | f.                       | <input type="checkbox"/> Kitchen shed is available but space is not sufficient for cooking/storage  |

### 13. Preparation and cooking of meals

- |                          |   |   |
|--------------------------|---|---|
| <input type="checkbox"/> | a | <input type="checkbox"/> Safe or boiled water is used for cooking<br><input type="checkbox"/> Cooked food is tasted by a teacher and hygiene promoter everyday  |
| <input type="checkbox"/> | b | <input type="checkbox"/> Water from a safe source or boiled water is used for cooking<br><input type="checkbox"/> Cooked food is tasted by a teacher and hygiene promoter everyday<br><input type="checkbox"/> Cooking is done with lid on  |
| <input type="checkbox"/> | c | <input type="checkbox"/> Water from a safe source or boiled water is used for cooking<br><input type="checkbox"/> Cooked food is tasted by a teacher and hygiene promoter<br><input type="checkbox"/> Cooking is done with lid on<br><input type="checkbox"/> Food meets MDM and State standards for nutrition and quality and is checked by MDM supervisor |
| <input type="checkbox"/> | d | <input type="checkbox"/> Wood is used for cooking   |
| <input type="checkbox"/> | e | <input type="checkbox"/> Safe water is not available for preparation of food  |

## 14. Safety Precautions

- |                            |   |
|----------------------------|---|
| <input type="checkbox"/> a | <input type="checkbox"/> Cooking area is reasonably far from where children eat<br><input type="checkbox"/> Food is served away from highly inflammable cooking fuel  |
| <input type="checkbox"/> b | <input type="checkbox"/> Cooking area is reasonably far from where children eat<br><input type="checkbox"/> Food is served away from highly inflammable cooking fuel<br><input type="checkbox"/> Cooking area is well ventilated and has door and windows that are working with latches   |
| <input type="checkbox"/> c | <input type="checkbox"/> Cooking area is reasonably far from where children eat<br><input type="checkbox"/> Food is served away from highly inflammable cooking fuel<br><input type="checkbox"/> Cooking area is well ventilated and has door and windows that are working with latches<br><input type="checkbox"/> Fire extinguisher/Water/ Sand for dousing fire is available near the kitchen<br><input type="checkbox"/> Kitchens have smokeless chullahs |

### Residential Schools only:

#### 2 Availability of potable drinking water per day in residential schools

- |   |  |                          |
|---|--|--------------------------|
| A | <input type="checkbox"/> At least 3 liters of drinking water per student is available<br><input type="checkbox"/> School provides <b>filtered/boiled</b> drinking water<br><input type="checkbox"/> School gets the <b>water tested</b> atleast twice a year | <input type="checkbox"/> |
| B | <input type="checkbox"/> At least 6 liters of drinking water per student is available<br><input type="checkbox"/> School provides <b>filtered/boiled</b> drinking water<br><input type="checkbox"/> School gets the <b>water tested</b> atleast twice a year | <input type="checkbox"/> |

#### 3 Availability of water per day for personal hygiene in residential schools (Bathing, hand washing, toilet use, washing clothes etc)

- |   |   |                          |
|---|---|--------------------------|
| a | Access to 20 liters per student per day | <input type="checkbox"/> |
| b | Access to 40 liters per student per day | <input type="checkbox"/> |